



THE HYDERABAD CRICKET ASSOCIATION

(Affiliated to the Board of Control for Cricket in India)

Date: 20.09.2025

Invitation for Sealed Quotations – Appointment of Internal Auditors

The Hyderabad Cricket Association (HCA) invites sealed quotations from eligible and reputed Chartered Accountancy (CA) firms for appointment as Internal Auditors of the Association, in accordance with the terms of reference and eligibility criteria prescribed.

Eligibility Criteria

A. Legal Status

- The applicant must be a CAG empanelled **Chartered Accountancy (CA) firm**.
- The firm should be in existence for **at least 20 years** as on the date of application with its **Head Office located in Hyderabad**.

B. Experience

- The firm must have **minimum 5 years of experience** in conducting **internal audits** of Central/State Government Departments, Autonomous Bodies, PSUs, or Sports institutions/Sports Association.
- Atleast **3 similar assignments** (internal audits) should have been completed in the last **5 financial years**.
- The firm should have carried out atleast two Internal Audit assignments or Pre-audit assignments of one Central Government Undertaking and One State Government Undertaking during any Two Financial Years out of last three Financial Years i.e. FY 2021-22, FY 2022-23 and FY 2023-24.

C. Human Resources

- The firm should have at least:
 - **12 Partners**
 - **5 full-time qualified Chartered Accountants**.
 - **35 support staff** (Articled/CA Inter/Accountants) with relevant experience in audit.
 - **Out of 12 Partners, the firm should have at least 6 FCA's.**





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D. Technical Capacity

- The firm must have the ability to deploy a dedicated audit team for the duration of the engagement, including:
 - A **Team Leader** (Qualified CA with at least 5 years of post-qualification experience in internal audit).
 - Audit Assistants/Associates with relevant sectoral knowledge.

E. Independence

- The firm or any of its partners/employees must not have any **direct or indirect interest** in the affairs of Hyderabad Cricket Association.
- The applicant must submit a **Declaration of Independence and Confidentiality**.

F. Financial Capacity

- The average **annual professional receipts of the firm** of the last **3 financial years** must not be less than ₹500 lakhs and 3 Financial Years shall cover FY 2021-22, FY 2022-23 and FY 2023-24.
- The firm must not have been blacklisted or debarred by any government authority or regulatory body.

G. Registration & Compliance

- The firm must have:
 - Valid PAN and GST registration.
 - Registration with C&AG.
 - Up-to-date compliance with ICAI standards and regulations.

3. Disqualification

Applications shall be rejected if the applicant:

- Furnishes false or misleading information.
- Has a conflict of interest with the HCA.
- Is currently under disciplinary proceedings or has been penalized by ICAI or any government body in the last 3 years.





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4. Submission Requirements

Interested firms must submit the following:

- Firm profile with documentary proof for all eligibility criteria.
- List of relevant assignments with client references.
- Financial statements for the last 3 years.
- Declaration of Independence and Confidentiality.
- ICAI Firm Registration Certificate and CAG empanelment letter.

5. Evaluation

Only firms meeting all eligibility criteria will be evaluated for technical and financial proposals as per the selection process outlined in the invitation.

6. Conflict of Interest

The firm/consultant must declare that there is no conflict of interest with HCA, BCCI, or affiliated clubs.

Timeline: Kindly submit your proposals by 4th October 2025.

Mode of submission: One Sealed Envelope of the quotation along with required attachments as per eligibility at Inward Section of HCA, RGICS Uppal.

Addressed to: The Hyderabad Cricket Association, Rajiv Gandhi International Cricket Stadium, Uppal, Hyderabad, 500 039, Telangana State.

For and on behalf of Hyderabad Cricket Association

Imtiaz Khan
Interim CEO

